

## PLANNING AND REGULATORY COMMITTEE

21 March 2018



### Appointment to Outside Bodies: Royal Surrey County Hospital NHS Foundation Trust Council of Governors

#### Purpose of report:

To agree the appointment of a Surrey County Council Member to the Royal Surrey County Hospital NHS Foundation Trust Council of Governors.

#### Introduction

1. Following the County Council Elections of May 2017, the post of Surrey County Council Member representative on the Royal Surrey County Hospital NHS Foundation Trust Council of Governors is currently vacant.
2. Representatives on outside bodies are agreed informally between political groups. Where there is more than one candidate for a vacancy and informal agreement cannot be reached, the final decision on the appointment to outside bodies that do not carry out or relate to executive functions is delegated to the Planning and Regulatory Committee.

#### Appointment of Member Representation

3. The Royal Surrey County Hospital NHS Foundation Trust Council of Governors notes that it has one vacancy for a Member of Surrey County Council as part of its terms of reference. Matt Furniss (Shalford) and Fiona White (Guildford West) have submitted interest through their respective Group Leaders to be appointed to this vacancy.
4. Following a submission of interest to an Outside Body appointment, an informal negotiation process of appointment is undertaken by agreement of the Group Leaders. Upon lack of informal resolution, a notification was sent to Matt Furniss and Fiona White on 12 January 2018 that, following no informal resolution, this issue would be formally resolved by the Planning and Regulatory Committee.
5. Details of the role and membership of the Council of Governors are set out in Annex 1.

#### Role of the Planning and Regulatory Committee

6. The role of the Planning and Regulatory Committee, as detailed in Part Three of the Constitution, is to consider the representations from the two applicants and to appoint one of these to the Royal Surrey County Hospital NHS Foundation Trust Council of Governors.

7. It has been agreed by the Chairman of the Planning and Regulatory Committee that Cllr Matt Furniss and Cllr Fiona White will be given the opportunity to make a three minute representation to the Committee.
8. The Committee will consider both representations and vote for **ONE** candidate by secret ballot.
9. Cllr Matt Furniss is an appointed member of the Planning and Regulatory Committee and Cllr Fiona White is an appointed substitute of the Planning and Regulatory Committee. To ensure fairness, both members will abstain from voting on this item.

<b>Recommendations:</b>
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That the Committee agree the appointment of a Surrey County Council Member representative to the Royal Surrey County Hospital NHS Foundation Trust Council of Governors.

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## **Council of Governors**

The Council of Governors plays a key role in taking the Trust forward and ensuring it is meeting the needs of its communities. The governors gather the views of the hospital's members to give them a voice at the highest level of the organisation. Governors also work closely with the Trust's Board to influence decision making and ensuring all services are continually improving.

There are 26 governors serving on the Council of Governors:

- 14 elected public governors
- Two elected rest of England governors
- Five elected staff governors
- Five appointed governors representing various stakeholders

The Register of Interests for the Council of Governors may be inspected by contacting the Company Secretary

### **The main role of the council is to:**

- Advise the Board of Directors of the views of the membership
- Comment on the development of strategic plans for the Trust

### **In addition some of the statutory responsibilities of the Council include:**

- Appoint and, if appropriate, remove the Chair and Non – Executive Directors (NEDS)
- Decide the remuneration, allowances and terms and conditions of the Chair and NEDS
- Approving the appointment of the Chief Executive of the Trust
- Appoint and, if appropriate, remove the trust's external auditor
- Hold the NEDS individually and collectively to account for the performance of the Board of Directors
- May require one or more Directors to attend Council of Governors meeting to obtain information about the Trust's performance of its functions or directors' performance of their duties.
- Represent the interests of the public and members

- Receive the annual accounts, auditor's report and annual report
- Approve 'significant transactions'
- Approve an application by the trust to enter into a merger, acquisition, separation or dissolution.
- Decide whether the Trust's non NHS work would significantly interfere with the trust's principal purpose (i.e. the provision of goods and services for the health service in England or the performance of its other functions).
- Approve any amendments to the Trust's constitution.

### **How long is a governor's term of office?**

Governors serve for three years and may stand for further terms up to a maximum four terms. Governors do not receive remuneration; however, travelling expenses are reimbursed.